

Module AB061 RECEIVED

FEB 28 2012

DIVISION OF AIR RESOURCE MANAGEMENT

February 16, 2012

Mr. Jeffrey F. Koerner, Program Administrator Florida Department of Environmental Protection Office of Air Permitting and Compliance 2600 Blair Stone Road, M.S. 5505 Tallahassee, Florida 32399-2400

Via FedEx Airbill No. 7932-5202-1604

Re:

Tampa Electric Company - Polk Power Station

Title V Permit Number 1050233-026-AV VE, Fuel Testing and Minor Permit Revisions Project 1050233-028-AV

Facility ID No. 1050233

Dear Mr. Koerner:

On February 1, 2012, Tampa Electric Company (TEC) requested a letter of authorization to modify onerous fuel oil sampling and visible emission monitoring requirements. On February 9, 2012, the Department verbally requested TEC to submit a minor permit application to revise these requirements. Pursuant to this request, TEC has prepared a minor permit application as shown attached.

TEC has evaluated the available fuel oil monitoring requirements in Rule 40 CFR 60.334(h)(4). The Rule specifies four (4) sampling protocols: 1) flow proportional sampling, 2) daily sampling, 3) sampling from the unit's storage tank after each addition of fuel to the tank, or 4) sampling each delivery prior to filling the storage tank.

Currently, fuel oil samples are collected during fuel deliveries and when units are dispatched. For fuel deliveries, a sample is collected from each delivery and composited at the end of each month. The composite sample is analyzed in the laboratory for density, heat content, sulfur content and carbon content. When a unit is dispatched, a daily fuel sample is collected from the 2-million gallon fuel tank.

TEC requests to collect fuel samples from each delivery as preferred method of compliance. This methodology is consistent with the Federal guidelines and provides reasonable assurance of meeting the fuel requirements set forth in Conditions A.7, B.9, F.4 and F.8.

Based on the letter request, dated February 1, 2012, the following revisions are requested:

C.10. [Reserved]

B.10. [Reserved]

TAMPA ELECTRIC COMPANY P. D. BOX 111 TAMPA, FL 33601-0111

(813) 228-4111

- **B.19.** Sulfur Content of Fuel. Compliance with the maximum sulfur content in the fuel oil shall be demonstrated by preparing a monthly composite sample from each fuel delivery. The monthly composite sample will be analyzed in the laboratory for density, heat content, sulfur content and carbon content.
- F.21. Fuel Oil Monitoring Schedule. Compliance with the maximum sulfur content in the fuel oil shall be demonstrated by preparing a monthly composite sample from each fuel delivery. The monthly composite sample will be analyzed in the laboratory for density, heat content, sulfur content and carbon content. The use of the NO_x CEMS satisfies the requirement for nitrogen monitoring. [PSD-FL-263, Specific Condition 44; and, 1050233-015-AC.]

In addition, the following revisions are requested to eliminate redundant and unnecessary requirements that have no benefit to the environment:

- **E.2.** Permitted Capacity. Solid fuels input to the solid fuel gasification plant shall consist of coal or coal/petroleum coke blends containing a maximum of 85% petroleum coke by weight. [Rules 62-4.160(2) and 62-210.200 (Definitions PTE), F.A.C.; PSD-FL-194(E); and, Permit No. 1050233-021- AC/PSD-FL-194H, specific condition 3.1.]
- **E.14.** Recordkeeping. Written or electronic records verifying that the coal/petroleum coke blends input to the solid fuel gasification system have not exceeded the 85% maximum petroleum coke by weight limit and the blended fuel sulfur content of 4.7% by weight limit, shall be maintained and submitted to the compliance authority with each annual report. These records shall be generated from each blended batch of coal/petroleum coke fuel. [PSD-FL-194(E); and, Permit No. 1050233-021-AC/PSD-FL-194H, specific condition 3.1.]
- **F.6.** Nitrogen Oxides (NO_x) While firing Natural Gas. The emission rate of NOx in the exhaust gas shall not exceed 10.5 ppm @15% O_2 on a 24-hr block average as measured by the continuous emission monitoring system (CEMS).
- **F.7.** Nitrogen Oxides (NO_x) While firing Fuel Oil. The concentration of NO_x in the exhaust gas shall not exceed 42 ppmvd at 15% O_2 on the basis of a 3-hr average as measured by the continuous emission monitoring system (CEMS). In addition, NO_x emissions calculated as NO_2 shall not exceed 319 lb/hr (at ISO conditions) and 42 ppmvd @15% O_2 to be demonstrated by stack test. The permittee shall be limited to 750 hours per year when firing on fuel oil.

TEC also requests an administrative correction pursuant to Rule 62-210.360 F.A.C. A recent review of the permit shows discrepancies between the naming convention in the permit and the Electronic Annual Operating Report (EAOR). The permit currently references CT No. 4 as EU-011 and CT No. 5 as EU-012. The EAOR references CT No. 4 as EU-013 and CT No. 5 as EU-014. Based on discussion with the Department, the EAOR naming convention is correct and the EU-011 and EU-012 are no longer used. This correction should be made throughout the entire permit as follows:

Mr. Jeffrey F. Koerner February 16, 2012 Page 3 of 3

013	Nominal 165 MW Simple Cycle Turbine No. 4
014	Nominal 165 MW Simple Cycle Turbine No. 5

Please contact me at (813) 228-4232 or Byron Burrows at (813) 228-1282, if you have any questions or comments regarding this permit application.

Sincepely.

Robert A. Velasco, P.E., BCEE, QEP

Air Programs

Environmental, Health & Safety

EHS/iym/RAV136

cc: Robert Wong, FDEP



Department of Environmental Protection

Division of Air Resource Management

APPLICATION FOR AIR PERMIT - LONG FORM

I. APPLICATION INFORMATION

Air Construction Permit – Use this form to apply for an air construction permit:

- For any required purpose at a facility operating under a federally enforceable state air operation permit (FESOP) or Title V air operation permit;
- For a proposed project subject to prevention of significant deterioration (PSD) review, nonattainment new source review, or maximum achievable control technology (MACT);
- To assume a restriction on the potential emissions of one or more pollutants to escape a requirement such as PSD review, nonattainment new source review, MACT, or Title V; or
- To establish, revise, or renew a plantwide applicability limit (PAL).

Air Operation Permit – Use this form to apply for:

- An initial federally enforceable state air operation permit (FESOP); or
- An initial, revised, or renewal Title V air operation permit.

To ensure accuracy, please see form instructions.

Identification of Facility

1.	Facility Owner/Company Name: Tampa Electric Company				
2.	Site Name: Polk Power Station				
3.	. Facility Identification Number: 1050233				
4.	Facility Location	·			
	Street Address or Other Locator: 9995 State Ro	ad 37 South			
	City: Mulberry County: Polk	Zip Code: 33860-0775			
5.	Relocatable Facility? 6.	Existing Title V Permitted Facility?			
	☐ Yes 🛛 No	¥ Yes □ No			
Ap	Application Contact				
	1. Application Contact Name: Byron T. Burro	ows			
	Manager,	Air Program			
2.	. Application Contact Mailing Address				
	Organization/Firm: Tampa Electric Company	Organization/Firm: Tampa Electric Company			
	Street Address: P.O. Box 111				
	City: Tampa State:	FL Zip Code: 33601-0111			
3.	. Application Contact Telephone Numbers				
	Telephone: (813) 228 - 1282 ext.	Fax: (813) 228 - 1308			
4.	. Application Contact E-mail Address: btburrow	s@tecoenergy.com			
	Application Processing Information (DEP Use)				
1.	. Date of Receipt of Application: 2- 28-12-3	. PSD Number (if applicable):			
	. Project Number(s): 1050233-028-A	Siting Number (if applicable):			

Purpose of Application

This application for air permit is being submitted to obtain: (Check one)			
Air Construction Permit Air construction permit. Air construction permit to establish, revise, or renew a plantwide applicability limit (PAL). Air construction permit to establish, revise, or renew a plantwide applicability limit (PAL), and separate air construction permit to authorize construction or modification of one or more emissions units covered by the PAL.			
Air Operation Permit			
☐ Initial Title V air operation permit.			
Title V air operation permit revision.			
Title V air operation permit renewal.			
☐ Initial federally enforceable state air operation permit (FESOP) where professional engineer (PE) certification is required.			
Initial federally enforceable state air operation permit (FESOP) where professional engineer (PE) certification is not required.			
Air Construction Permit and Revised/Renewal Title V Air Operation Permit (Concurrent Processing)			
☐ Air construction permit and Title V permit revision, incorporating the proposed project. ☐ Air construction permit and Title V permit renewal, incorporating the proposed project.			
Note: By checking one of the above two boxes, you, the applicant, are requesting concurrent processing pursuant to Rule 62-213.405, F.A.C. In such case, you must also check the following box: I hereby request that the department waive the processing time requirements of the air construction permit to accommodate the			
processing time frames of the Title V air operation permit.			
Application Comment			
Tampa Electric Company plans to modify the No. 2 fuel sampling requirements and SAP visible emissions monitoring requirements.			

Scope of Application

Emissions Unit ID Number	Description of Emissions Unit	Air Permit Type	Air Permit Processing Fee
003	Auxiliary Boiler	AFMM	N/A
004	Sulfuric Acid Plant	AFMM	N/A
006	Solid Fuel Gasification System	AFMM	N/A
009	Simple Cycle Turbine No. 2	AFMM	N/A
010	Simple Cycle Turbine No. 3	AFMM	N/A

Application Processing Fee	
Check one: Attached - Amount: \$	☑ Not Applicable
The PPS is an existing Title V source. Application proc Rule 62-213.205(4), F.A.C.	cessing fee not required pursuant to

DEP Form No. 62-210.900(1) – Form

Owner/Authorized Representative Statement

Complete if applying for an air construction permit or an initial FESOP.

1. Owner/Authorized Representative Name: Karen Sheffield,

Director Polk Power Station

2. Owner/Authorized Representative Mailing Address...

Organization/Firm: Tampa Electric Company

Street Address: P.O. Box 111

City: Tampa

State: FL

Zip Code: 33601-0111

3. Owner/Authorized Representative Telephone Numbers...

Telephone: (813) 228 - 4111

ext. Fax: (813) 428 - 5927

4. Owner/Authorized Representative E-mail Address: kasheffield@tecoenergy.com

5. Owner/Authorized Representative Statement:

I, the undersigned, am the owner or authorized representative of the corporation, partnership, or other legal entity submitting this air permit application. To the best of my knowledge, the statements made in this application are true, accurate and complete, and any estimates of emissions reported in this application are based upon reasonable techniques for calculating emissions. I understand that a permit, if granted by the department, cannot be transferred without authorization from the department.

Karen Sheffield

02/24/2012

DEP Form No. 62-210.900(1) – Form

Effective: 03/11/2010 4

Application Responsible Official Certification

Complete if applying for an initial, revised, or renewal Title V air operation permit or concurrent processing of an air construction permit and revised or renewal Title V air operation permit. If there are multiple responsible officials, the "application responsible official" need not be the "primary responsible official."

1.	. Application Responsible Official Name: Karen Sheffield				
2.	Application Responsible Official Qualification (Check one or more of the following options, as applicable):				
	For a corporation, the president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or a duly authorized representative of such person if the representative is responsible for the overall operation of one or more manufacturing, production, or operating facilities applying for or subject to a permit under Chapter 62-213, F.A.C.				
	For a partnership or sole proprietorship, a general partner or the proprietor, respectively.				
	For a municipality, county, state, federal, or other public agency, either a principal executive officer or ranking elected official.				
	The designated representative at an Acid Rain source or CAIR source.				
3.	Application Responsible Official Mailing Address Organization/Firm: Tampa Electric company				
	Street Address: P.O. Box 111				
	City: Tampa State: FL Zip Code: 33601-0111				
4.	Application Responsible Official Telephone Numbers Telephone: (813) 228 - 4111 ext. Fax: (813) 228 - 1308				
5.	Application Responsible Official E-mail Address: kasheffield@tecoenergy.com				

DEP Form No. 62-210.900(1) – Form

- 6. Application Responsible Official Certification:
- I, the undersigned, am a responsible official of the Title V source addressed in this air permit application. I hereby certify, based on information and belief formed after reasonable inquiry, that the statements made in this application are true, accurate and complete and that, to the best of my knowledge, any estimates of emissions reported in this application are based upon reasonable techniques for calculating emissions. The air pollutant emissions units and air pollution control equipment described in this application will be operated and maintained so as to comply with all applicable standards for control of air pollutant emissions found in the statutes of the State of Florida and rules of the Department of Environmental Protection and revisions thereof and all other applicable requirements identified in this application to which the Title V source is subject. I understand that a permit, if granted by the department, cannot be transferred without authorization from the department, and I will promptly notify the department upon sale or legal transfer of the facility or any permitted emissions unit. Finally, I certify that the facility and each emissions unit are in compliance with all applicable requirements to which they are subject, except as identified in compliance plan(s) submitted with this application.

Karen Sheffield

02/24/2012 Data

DEP Form No. 62-210.900(1) – Form

Professional Engineer Certification

<u> </u>	Professional Engineer Name: Robert A. Velasco			
•	Registration Number: 57190			
2.	Professional Engineer Mailing Address			
	Organization/Firm: Tampa Electric Company			
	Street Address: P.O. Box 111			
	City: Tampa State: FL Zip Code: 33601-0111			
3.	Professional Engineer Telephone Numbers			
٥.	Telephone: (813) 228 - 4232 ext. Fax: (813) 228 - 1308			
4.	Professional Engineer E-mail Address: ravelasco@tecoenergy.com			
5.	Professional Engineer Statement:			
	I, the undersigned, hereby certify, except as particularly noted herein*, that:			
	(1) To the best of my knowledge, there is reasonable assurance that the air pollutant emissions			
	unit(s) and the air pollution control equipment described in this application for air permit, when			
	properly operated and maintained, will comply with all applicable standards for control of air			
	pollutant emissions found in the Florida Statutes and rules of the Department of Environmental			
	Protection; and			
	(2) To the best of my knowledge, any emission estimates reported or relied on in this application			
	are true, accurate, and complete and are either based upon reasonable techniques available for calculating emissions or, for emission estimates of hazardous air pollutants not regulated for an			
	emissions unit addressed in this application, based solely upon the materials, information and			
	calculations submitted with this application.			
	(3) If the purpose of this application is to obtain a Title V air operation permit (check here \square , if			
	so), I further certify that each emissions unit described in this application for air permit, when			
	properly operated and maintained, will comply with the applicable requirements identified in this			
	application to which the unit is subject, except those emissions units for which a compliance plan			
	and schedule is submitted with this application. (1) If the purpose of this application is to obtain an air construction permit (check have			
	(4) If the purpose of this application is to obtain an air construction permit (check here \square , if so) or concurrently process and obtain an air construction permit and a Title V air operation permit			
	revision or renewal for one or more proposed new or modified emissions units (check here X), if			
	so), I further certify that the engineering features of each such emissions unit described in this			
	application have been designed or examined by me or individuals under my direct supervision and			
	found to be in conformity with sound engineering principles applicable to the control of emissions			
	of the air pollutants characterized in this application.			
	(5) If the purpose of this application is to obtain an initial air operation permit or operation permit			
	revision or renewal for the oremore newly constructed or modified emissions units (check here if so). I so there are in this large source of this application			
	, if so), I forther certify item. Sites he exception of any changes detailed as part of this application, each such constructed or modified in substantial accordance with the			
	information given in the corresponding application for air construction permit and with all			
	provisions contained in such permit			
	12011/12 2/21/12			
	Signature			
	(seal) (Seal) (Seal)			

DEP Form No. 62-210.900(1) – Form

^{*} Attach any exception with inication statement (See exemptions attached).

II. FACILITY INFORMATION

A. GENERAL FACILITY INFORMATION

Facility Location and Type

1. Facility UTM Coordinates Zone 17 East (km) 402.45		2. Facility Latitude/Longitude Latitude (DD/MM/SS) 27/43/43		
North (km) 3,067.35		Longitude (DD/MM/SS) 81/59/23		
3. Governmental Facility Code: 0	4. Facility Status Code: A	5. Facility Major Group SIC Code: 49	6. Facility SIC(s): 4911	
7. Facility Comment:				

Facility Contact

1.	Facility Contact Name: Robert A	. Velasco	
2.	Facility Contact Mailing Address. Organization/Firm: Tampa Elect Street Address: P.O. Box 111	tric Company	
	City: Tampa	State: FL	Zip Code: 33601-0111
3.	Facility Contact Telephone Numb Telephone: (813) 228 - 4111	ext. 4232	Fax: (813) 228 - 1308
4.	Facility Contact E-mail Address:	ravelasco@tecoen	nergy.com

Facility Primary Responsible Official

Complete if an "application responsible official" is identified in Section I that is not the facility "primary responsible official."

[***NOT APPLICABLE***]

1.	Facility Primary Responsible Official Name:					
2.	Facility Primary Responsible Official Mailing Address Organization/Firm:					
	Street Address:					
	City:		State:		Zip Code:	
3.	Facility Primary Responsible	Official	Telephor	ne Numbers		
	Telephone: () - ext	I	Fax: ()	-		
4.	Facility Primary Responsible	Official	E-mail A	ddress:		

DEP Form No. 62-210.900(1) – Instructions

Facility Regulatory Classifications

Check all that would apply *following* completion of all projects and implementation of all other changes proposed in this application for air permit. Refer to instructions to distinguish between a "major source" and a "synthetic minor source."

1. Small Business Stationary Source Unknown
2. Synthetic Non-Title V Source
3. X Title V Source
4. X Major Source of Air Pollutants, Other than Hazardous Air Pollutants (HAPs)
5. Synthetic Minor Source of Air Pollutants, Other than HAPs
6. Major Source of Hazardous Air Pollutants (HAPs)
7. X Synthetic Minor Source of HAPs
8. One or More Emissions Units Subject to NSPS (40 CFR Part 60)
9. One or More Emissions Units Subject to Emission Guidelines (40 CFR Part 60)
10. \(\overline{\text{N}} \) One or More Emissions Units Subject to NESHAP (40 CFR Part 61 or Part 63)
11. Title V Source Solely by EPA Designation (40 CFR 70.3(a)(5))
12. Facility Regulatory Classifications Comment:

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List of Pollutants Emitted by Facility

1. Pollutant Emitted	2. Pollutant Classification	3. Emissions Cap [Y or N]?
NOx	A	N
SO ₂	A	N
PM10	В	N
CO	A	N
VOC	В	N
SAM	A	N
PB	В	N
Arsenic Compounds (H015)	В	N
Beryllium Compounds (H021)	В	N
Mercury Compounds (H114)	В	N.

B. EMISSIONS CAPS

Facility-Wide or Multi-Unit Emissions Caps

[***NOT APPLICABLE***]

1. Pollutant Subject to Emissions Cap	2. Facility- Wide Cap [Y or N]? (all units)	3. Emissions Unit ID's Under Cap (if not all units)	4. Hourly Cap (lb/hr)	5. Annual Cap (ton/yr)	6. Basis for Emissions Cap
7. Facility-Wi	ide or Multi-Unit I	Emissions Cap Con	iment:		

DEP Form No. 62-210.900(1) – Instructions Effective: 03/11/2010

C. FACILITY ADDITIONAL INFORMATION

Additional Requirements for All Applications, Except as Otherwise Stated

1.	Facility Plot Plan: (Required for all permit applications, except Title V air operation permit revision applications if this information was submitted to the department within the previous five years and would not be altered as a result of the revision being sought) Attached, Document ID: Previously Submitted, Date: May 2009						
2.	Process Flow Diagram(s): (Required for all permit applications, except Title V air operation permit revision applications if this information was submitted to the department within the previous five years and would not be altered as a result of the revision being sought) Attached, Document ID: Previously Submitted, Date: May 2009						
3.	Precautions to Prevent Emissions of Unconfined Particulate Matter: (Required for all permit applications, except Title V air operation permit revision applications if this information was submitted to the department within the previous five years and would not be altered as a result of the revision being sought) Attached, Document ID: Previously Submitted, Date: May 2009						
Additional Requirements for Air Construction Permit Applications							
1.	Area Map Showing Facility Location: Attached, Document ID: X Not Applicable (existing permitted facility)						
2.	Description of Proposed Construction, Modification, or Plantwide Applicability Limit (PAL): Attached, Document ID: N/A						
3.	Rule Applicability Analysis: Attached, Document ID: N/A						
4.	List of Exempt Emissions Units: Attached, Document ID: X Not Applicable (no exempt units at facility)						
5.	Fugitive Emissions Identification: Attached, Document ID: X Not Applicable						
6.	Air Quality Analysis (Rule 62-212.400(7), F.A.C.): Attached, Document ID: Not Applicable						
7.	Source Impact Analysis (Rule 62-212.400(5), F.A.C.): Attached, Document ID: X Not Applicable						
8.	Air Quality Impact since 1977 (Rule 62-212.400(4)(e), F.A.C.): Attached, Document ID: X Not Applicable						
9.	Additional Impact Analyses (Rules 62-212.400(8) and 62-212.500(4)(e), F.A.C.): Attached, Document ID: X Not Applicable						
10.	Alternative Analysis Requirement (Rule 62-212.500(4)(g), F.A.C.): Attached, Document ID: Not Applicable						

DEP Form No. 62-210.900(1) – Instructions Effective: 03/11/2010

C. FACILITY ADDITIONAL INFORMATION (CONTINUED)

Additional Requirements for FESOP Applications

1.	List of Exempt Emissions Units:						
	Attached, Document ID: Not Applicable						
A	Iditional Requirements for Title V Air Operation Permit Applications						
1.	List of Insignificant Activities: (Required for initial/renewal applications only) Attached, Document ID: X Not Applicable (revision application)						
2.	Identification of Applicable Requirements: (Required for initial/renewal applications, and for revision applications if this information would be changed as a result of the revision being sought) Attached, Document ID: Not Applicable (revision application with no change in applicable requirements)						
3.	Compliance Report and Plan: (Required for all initial/revision/renewal applications) Attached, Document ID: N/A Note: A compliance plan must be submitted for each emissions unit that is not in compliance with all applicable requirements at the time of application and/or at any time during application processing. The department must be notified of any changes in compliance status during application processing.						
4.	List of Equipment/Activities Regulated under Title VI: (If applicable, required for initial/renewal applications only) Attached, Document ID: Equipment/Activities Onsite but Not Required to be Individually Listed Not Applicable						
5.	Verification of Risk Management Plan Submission to EPA: (If applicable, required for initial/renewal applications only) Attached, Document ID: Not Applicable						
6.	Requested Changes to Current Title V Air Operation Permit: Attached, Document ID: X Not Applicable						

DEP Form No. 62-210.900(1) – Instructions Effective: 03/11/2010

C. FACILITY ADDITIONAL INFORMATION (CONTINUED)

Additional Requirements for Facilities Subject to Acid Rain, CAIR, or Hg Budget Program

[***NOT APPLICABLE***]

	1.	Acid Rain Program Forms:		
		Acid Rain Part Application (DEP Form No. 62-210.900(1)(a)):		
		Attached, Document ID: Previously Submitted, Date:		
		☐ Not Applicable (not an Acid Rain source)		
		Phase II NO _X Averaging Plan (DEP Form No. 62-210.900(1)(a)1.):		
		Attached, Document ID: Previously Submitted, Date:		
		☐ Not Applicable		
		New Unit Exemption (DEP Form No. 62-210.900(1)(a)2.):		
		Attached, Document ID: Previously Submitted, Date:		
ı	ļ	☐ Not Applicable		
2. CAIR Part (DEP Form No. 62-210.900(1)(b)):				
		Attached, Document ID: Previously Submitted, Date:		
		☐ Not Applicable (not a CAIR source)		
	Ad	Iditional Requirements Comment		
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Tampa Electric Company Polk Power Station Facility ID No. 1050233

VE, Fuel Testing and Minor Permit Revisions

Professional Engineer Exceptions Statement

1. Professional Engineer Name: Robert A. Velasco, P.E.

Registration Number: 57190

2. Professional Engineer Address...

Organization/Firm: Tampa Electric Company

Street Address: P.O. Box 111

City: Tampa S

State: FL Zip Code: 33601

3. Professional Engineer Telephone Numbers...

Telephone: (813) 228 - 4232

Fax: (813) 228 - 1308

4. Professional Engineer E-mail Address: ravelasco@tecoenergy.com

5. Professional Engineer Statement:

- (1) Engineering opinions and information included herein provides reasonable assurance of meeting the requirements of Chapter 62-4 F.A.C.;
- (2) Information included herein is believed to be correct to the best of the Engineer's knowledge;
- (3) Emission information is based on acceptable techniques available for calculating emissions or estimating emissions from designated emission sources; and
- (4) Seal does not certify or attest to the accuracy of work or information prepared by others who are qualified to perform such services. This includes, but not limited to drawings, specifications, vendor information, engineering test data, laboratory data, correspondences, personnel communication etc.