From:	Harrington, Jeff
To:	Read, David
Cc:	Linero, Alvaro; Lovin, Melody; Koerner, Jeff; Kekeisen, Kyle; Russ.Perry@bp.com
Subject:	(Archived w/ Attachments) Alternate ftp access options
Date:	Thursday, August 09, 2012 8:21:34 AM
Attachments:	image001.jpg image002.jpg image003.jpg image004.gif image005.jpg image006.jpg

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HI David – See if any of the below information helps you access the site.

Jeff

From: AMEC IT HelpDesk
Sent: Monday, August 06, 2012 5:02 PM
To: Harrington, Jeff
Subject: Your 'standard' FTP site has been set-up

http://is.amecnet.com/announcements_09/images/InfoH600.jpg

Your 'Standard' FTP site has been set-up

Your **'standard' FTP** site has been set-up and a 'Test' folder created to ensure everything is working well.

You can use your FTP (file transfer protocol) site to exchange large files with colleagues and clients without using email.

To open your FTP site

This is the unique link to your FTP site ftp://FloridaDEP:Magno1ia@amftp.amec.com

Do not click the link! Use the following steps for quick and easy access...

- **Copy** the above link
- Right-click on the **My Computer** icon on your desktop and select **Explore**
  or
  Using your keyboard, press and hold the **Windows** key and tap the **letter E** to display **My Computer / Windows Explorer**
- **Paste** the link you copied from above into the **Address** box and click **Go** or press **Enter**
  (You can type the details into the **Address** box if you prefer...)
- The site should open automatically for you (if not, see 'Tip' below)

- You can now copy files into your FTP site, create sub-folders if required, then email the same link to colleagues or external clients and easily exchange large documents

- **This guide** gives step-by-step instructions on how to use an FTP site and details on how long the site will remain live

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Tip

If the above does not work for you, to open the FTP site -

Click this link ftp://FloridaDEP:Magno1ia@amftp.amec.com

A window opens displaying - **FTP root at amftp.amec.com** or **FTP root at apftp.amec.com**

- Click the **Page** button (or the **View** menu option) and then select **Open FTP Site in Windows Explorer**
- When asked for username and password enter these details
  - Username – FloridaDEP
  - Password – Magno1ia

For more information please contact the Service Support Centre or log your query via **Customer Portal** (**Customer Portal en Español**, **Customer Portal em Português**)

http://is.amecnet.com/announcements/examples/InfoF600.jpg

ITC0011rev3 20-Jan-2011

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