

**From:** Comer, Laura  
**Sent:** Tuesday, November 06, 2012 8:50 AM  
**To:** Stewart, Robert J.  
**Subject:** Payless DC

Bob,

I spoke to George Greenfield this morning. I asked him to tweak one last thing....I asked him to move the 1 quart to the reporting sentence AND emphasized that any size spill must be cleaned up but that the 1 quart applies to reporting requirements.

I am going to close this issue now. Thanks for your help.

**Laura M. Comer, Environmental Consultant**  
Florida Department of Environmental Protection - South District  
2295 Victoria Avenue, Suite 364 Fort Myers  
Mailing address: PO Box 2549, Fort Myers, FL 33902-2549  
**Direct line 239-344-5626**  
Main Switchboard 239-344-5600  
Fax # 850-412-0590

BEFORE OPERATING DRYCLEANING MACHINE

- A) INSPECT BUTTON TRAP, REMOVE ANY LINT, DISCARD INTO THE M. C. F. CONTAINER.
- B) INSPECT LINT FILTER, REMOVE LINT, AND DISPOSE INTO M C F CONTAINER.  
START UP DRY-CLEANING MACHINE
- C) TURN ON BOILER; FACING BOILER ON/OFF SWITCH ON THE RIGHT SIDE OF THE BOX.
- D) TURN ON CHILLER, SWITCH ON OUTSIDE-WALL NEAR THE CHILLER.
- E) START VACUUM IN THE BOILER ROOM, THE SWITCH ON/OFF IS ON THE FACING WALL.
- F) START THE COMPRESSORS,SWITCHES ARE ON THE TOP.

NB/:- IN ORDER TO MAINTAIN GOOD QUALITY SOLVENT, TRANSFER TEN (10) GALLONS OF PERC INTO THE STILL AFTER CLEANING APPX 150 LBS OF DRYCLEANING.  
FILTERS

- AA) FILTERS ARE CHANGED WHEN APPX: 8000 LBS OF DRY-CLEANING HAS BEEN DONE.
- BB) FILTERS MUST DRAIN FROM THE LAST LOAD ON FRIDAY, UNTIL MONDAY MORNING BEFORE FILTERS CAN BE CHANGED.
- CC) ALL WASTE WATER AND FILTERS WILL BE STORED IN M.C.F. WASTE BARRELS.
- DD) MAKE SURE THE MCF BARRELS HAVE THE LIDS SECURELY ON.

MALFUNCTION OF D.C.MACHINE

IN THE EVENT OF THE DRYCLEANING MACHINE BREAKING DOWN TURN OFF THE POWER SWITCHS AS INSTRUCTED, CHECK AGAIN FOR ANY LEAKS, TURN OFF THE POWER TO ALL THE OTHER MACHINES,VACATE THE BUILDING AND ASSEMBLE IN THE CAR PARK; MAKE SURE THE MANAGER HAS BEEN INFORMED, HE/SHE WILL ADDRESS THE PROBLEM.IF HE/SHE IS NOT IN THE BUILDING THEN CALL 911.

IF A SPILL OCCURS OF 1 QUART OR MORE OF DRYCLEANING SOLVENT INSIDE THE CONTAINMENT AREA, THE OPERATOR / MANAGER SHOULD CONTAIN THE SPILL WITH THE EMERGENCY PACKET OF TOWELS; THE SPILL OR LEAK SHOULD BE REPORTED TO THE FL STATE WARNING POINT (800) 320-0519. // DISCARD CONTIMATED TOWELS AFTER CLEANING UP INTO M.C.F CONTAINERS. IF ANY LEAKS OF PERC OR GAS ARE FOUND, CALL 911 AND ASK FOR FIRE & POLICE, EXPLAIN WHAT THE PROBLEM IS; GIVE THEM THE ADDRESS OF THE SHOP, LET THEM KNOW THAT IT IS A DRYING CLEANING BUSINESS.

SHUT DOWN:-REVERSE NOS:- C.D.E.F. [ INFORM THE C.E.O AS SOON AS POSSIBLE.]

C.E.O. PHONE IN EMERGENCY ONLY (239-) 641-6412.

**RECEIVED**  
**NOV 05 2012**  
**D.E.P. South District**

BEFORE OPERATING DRYCLEANING MACHINE

- A) INSPECT BUTTON TRAP, REMOVE ANY LINT, DISCARD INTO THE M. C. F. CONTAINER.
- B) INSPECT LINT FILTER, REMOVE LINT, AND DISPOSE INTO M C F CONTAINER.

START UP DRY-CLEANING MACHINE

- C) TURN ON BOILER; FACING BOILER ON/OFF SWITCH ON THE RIGHT SIDE OF THE BOX.
- D) TURN ON CHILLER, SWITCH ON OUTSIDE-WALL NEAR THE CHILLER.
- E) START VACUUM IN THE BOILER ROOM, THE SWITCH ON/OFF IS ON THE FACING WALL.
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- BB) FILTERS MUST DRAIN FROM THE LAST LOAD ON FRIDAY, UNTIL MONDAY MORNING BEFORE FILTERS CAN BE CHANGED.
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IF ANY LEAKS OF PERC OR GAS ARE FOUND, CALL 911 AND ASK FOR FIRE & POLICE, EXPLAIN WHAT THE PROBLEM IS; GIVE THEM THE ADDRESS OF THE SHOP, LET THEM KNOW THAT IT IS A DRYING CLEANING BUSINESS.

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**OCT 29 2012**  
**D.E.P. South District**



BEFORE OPERATING DRYCLEANING MACHINE

- A) INSPECT BUTTON TRAP REMOVE ANY LINT DISCARD INTO THE M. C. F. CONTAINER.
- B) INSPECT LINT FILTER REMOVE LINT AND DISPOSE INTO M C F CONTAINER.
- C) TURN ON CHILLER,VACUM, AND COMPRESSORS.

TURN ON DRYCLEAN- MACHINE

- 1) INSPECT ALL DOORS AND VALVES FOR LEAKS USING DETECTOR FOR FUMES.IF ANY LEAKS ARE DETECTED,REPORT THEM TO THE MANAGER AS SOON AS POSSIBLE
- 2) START UP TURN ON BOILER FACING BOILER ON/OFF SWITCH ON THE RIGHT SIDE OF THE BOX.
- 3) START VACUM IN THE BOILER ROOM THE SWITCH ON/OFF IS ON THE FACING WALL
- 4)START THE COMPRESSORS,SWITCHES ARE ON THE TOP.

IN ORDER TO MAINTAIN GOOD QUALITY SOLVENT,TRANSFER TEN (10) GALLONS OF PERC INTO THE STILL AFTER CLEANING 150 LBS OF DRYCLEANING.

- 3) MAIN FILTERS ARE CHANGED WHEN APPX: 8000 LBS OF CLEANING HAVE BEEN DONE.
- 4) FILTERS MUST DRAIN FROM THE LAST LOAD ON FRIDAY UNTIL MONDAY MORNING
- 5) ALL WASTE WATER AND FILTERS WILL BE STORED IN M.C.F. WASTE BARRELS.

MAKE SURE THE MCF BARRELS HAVE THE LIDS SECURELY ON.

MALFUNCTION OF D.C.MACHINE

DRY CLEANING WILL BE PREFORMED BY :- BERKSHIRE DRYCLENERS

**RECEIVED**  
OCT 15 2012  
D.E.P. South District